1. Meeting called to order at: 6:07pm
   a. Board Members Present: Alison Fuhr, John Frost, Jonathan Spitze, Diane Fox, Clark Frye
   b. Board Members Absent (excused): Lisa Cernick
   c. Staff Members Present: Kresta Vuolo, Miera Nagy, Shannon Ashem (staff liaison), Rhonda Call Cypher (staff liaison)
   d. Guest: Christiane Rahmede, Doug Klof
   e. CSN: None

2. Approval of Agenda for current meeting: Motion to approve by Alison. Second by Diane. Unanimous approval

3. Approval of Consent Agenda: Motion to approve by Alison. Second by Diane.
   a. Finance Committee: Doug Klof presented to submit himself to join the Finance Committee. Jon motions to approve. Alison seconded. Unanimous approval.

4. Public Comment and Celebration: Community breakfast and campus beautification day were successes. Oct 31 events included primary in storybook characters, LE word parade, UE mystery history, and MS poetry slam. Scholastic bookfair was a success. Principal for the day was a success. Talent show went well. Parent volunteer came to LE classrooms to. Health office aides have been compassionate and helpful with the children. District nurse has been very helpful along with AED incorporation into the Jefferson County district servicing. Increased interest in the open board position is a positive indicator.

5. Staff Liaison Update: Leads drafted a schedule and plan for the FHM school board wherein the board will visit various classrooms and specials on January 24, 2020. Staff is interested in providing open-ended feedback within the annual staff survey.

6. 2020-21 FHM Calendar: Proposed FHM 2020-2021 calendar has been reviewed by staff. Occasions where FHM was off-schedule with the core JeffCo calendar created difficulties with shared services. Proposed FHM 2020-2021 calendar closely aligns with JeffCo calendar but isn’t a direct match. Feedback from the board was favorable.

7. Principal Evaluation Process: Betsy Hoke has met with Kresta and shadowed Kresta during school. Betsy will be presenting her findings to the FHM Board during December 12 Board meeting as an Executive Session.
8. Board Vacancy: Aneta Rettig did a wonderful job during her tenure with the FHM Board, and she has recently submitted her resignation. Her seat was intended to be vacated in 18 months, leaving a position open.

   a. The bylaws and the manual have differences in how to define the end of the backfilled FHM board seat. The newly elected member will hold the position until the next board election in Spring 2020. At that time, the seat will be considered vacant and that election will fill the board seat until the end of the term (ending in Spring 2021). The FHM Board feels compelled to address the discrepancy. Jonathan to take the matter to the Governance Committee for review.

   b. Clark volunteered himself for the open position of Secretary. John motioned to approve Clark as the Secretary. Diane seconded the motion.

9. Board Committees: Board committees need to provide meeting agenda’s 24 hours in advance of the meeting to comply with Colorado Open Meeting laws. Board committees are not required to post meeting minutes, however Governance Committee has been doing so.

10. Strategic Planning:
   a. Next steps: Topic moved to December 12, 2019 meeting.
   b. Plan for Staff Input: To be held in January 2020. Jonathan to follow-up on strategic planning actions and keep staff liaisons included in that communication

11. Reinforcing Community Focus Area:
   a. Monthly thank you notes: Clark and John to write thank you notes to staff outlined in Principal Update
   b. Board recruitment: Consider hosting “Beverage with the Board”. Jonathan to seek out ways for CSN and FHM Board to interact and support one anothers missions.

12. AMS Accreditation Focus Area: Diane attended the most recent AMS Accreditation committee meeting and shared her overview of the meeting. There is currently nothing needed from the FHM Board, but may be in the future.

13. Assignments:
   a. Diane to take note of accepting open-ended feedback in future staff surveys
   b. Diane to email the FHM Board with instructions regarding FHM board donations to Colorado Gives Day
   c. Jonathan to bring the matter of updating the FHM Board policy manual and the election processes to the next Governance Committee meeting.
   d. Board committees to submit meeting agendas to Susan Vallier 24 hours prior to the committee meetings, so they can be publicly posted.
e. Jonathan to follow-up on strategic planning actions and keep staff liaisons included in that communication
f. Clark and John to collaborate to write November Thank You notes
g. Jonathan to seek out ways for CSN Board and FHM Board to interact and support one another’s missions.
h. FHM Board to supply personal bio’s to Governance committee
i. Kresta to notify SAC that Jeffrey Monroe has been approved as part of the Consent Agenda


In accordance with the Colorado Open Meetings Law, also known as the Sunshine Law, the Board must give notice to the public anytime they schedule a meeting of more than three (3) board members to discuss business concerning the school. The Colorado Sunshine law does allow for the meetings, or portions of the meetings, to be held privately when the subject matter being discussed must remain confidential so long as no formal action is taken during the private portion of the meeting, called the “executive session”. The Sunshine Law strictly defines eight (8) criteria under which a private executive session can be held, personnel discussion being one of them. The law also states the community must be informed of the meeting and the criteria under which an executive session must be called.