1. Meeting called to order at 6:07pm
   - Board Members Present: Alison Fuhr, Lisa Cernick, Jonathan Spitze, Aneta Rettig and Clark Frye, John Frost (via phone)
   - Board Members Absent: Diane Fox (excused)
   - Staff Members Present: Kresta Vuolo, Miera Nagy, Shannon Aasheim (staff liaison), Rhonda Call Cypher (staff liaison)
   - Guest: none


3. Consent items:
   - Removed minutes for 9/28/2019 from consent agenda items to allow more time for review.
   - Motion to approve consent agenda items by Jonathan, seconded by Alison. Unanimous approval.

4. Public Comment and Celebration: Board attended retreat on 9/28/2019. Kresta provided a few highlights from Principal update, including 84% retention rate for students and achieving level 6 accreditation level. Final student count close to predicted.

5. Specials Presentation: Lisa presented a video made by specials team to highlight their work.

6. Calendar of classroom visits and presentations:
   - Staff will be inviting Board members for class visits during work sessions.
   - Rhonda and Shannon will confirm the list of classrooms open to visits and schedule some dates after January 1, 2020.

7. Principal Evaluation process:
   - Lisa sent out a revised proposal from external evaluator ad is working on the staff survey.
   - Given some staff questions regarding third party evaluation for the Principal, staff liaisons requested that Lisa will prepare a short written summary regarding Principal evaluation process, qualifications of the third party evaluator and timeline to share with the staff.

8. Summer camp cost benefit analysis and recommendation: FYI (no vote)
• Staff completed a cost benefit analysis for break camps and concluded that while a small profit is realized, certain intangible costs and the building maintenance projects planned for the summer warrant cancelling next year’s summer camp (one time, subject to future review of long term viability of the program). Finance Committee acknowledged and agreed with the recommendation by staff.
• The Board discussed that the camp decision is operational in nature and does not require a vote but acknowledged the support for recommendation.

9. Board member training requirements:
• Governance committee created a checklist for board members, including a summary of training requirements.
• Kresta provided summary of the charter Board training that took place recently.
• Lisa and Jonathan will discuss addition of the summary and other items to the checklist and review online charter training modules to prioritize the sections of the highest importance.
• Governance Committee to clarify training requirements for all Board members.

10. Food for staff development day:
• October 28: Board members to provide items for hot dogs on staff development day in advance of the fall break.

11. Committee membership needs
• Communication went out a few times through Fox Flash; no information about potential candidates.
• Alison identified prospective parent member for Finance Committee.
• A potential parent member for SAC also identified.
• Jonathan to draft a written summary of deliverables and guidelines for standing committee activities.
• In addition to written committee updates, participation of committee representatives in at least one Board meeting may be desirable.

12. Strategic Planning Meeting:
• Jonathan provided a summary spreadsheet from strategic meeting that took place on September 8, including themes and preliminary timeline for all goals.
• Five different areas of utmost interest for the Board were identified (themes).
• Board members to review and analyze strategic planning session notes; next step will be writing a scope of work for the goals/expectations for the next year, as well as metrics for success.
• Discussion on the best ways to include the staff in strategic planning efforts; ideas discussed included provide a list of themes for staff to consider and brainstorm staff’s ideas, interviews to ask for ideal state and small group meetings.
• Discussion on the Input from other stakeholders and communication about strategic planning progress.
13. Reinforcing Community Focus Area
   • Update provided by Alison - Oct 19 community breakfast and campus beatification
   • Miera – Request For Proposals for campus development plan has been posted – community input will be requested, so this may be linked
   • Board members to brainstorm objectives in this focus area.

14. AMS Accreditation Focus Area:
   • The school achieved level 6 accreditation
   • Level 7 is focused on documentation of governance structure
   • AMS standards to be included in Board member checklist.

15. Assignments:
   • Lisa to prepare a short description of the Principal evaluation process, summary of third party evaluator qualifications and timeline for the staff liaisons to share with the staff. By Oct 16
   • Shannon/Rhonda to verify available food items on Oct 21 – email to Lisa
   • Aneta to prepare sign up genius for staff development items once we know what we need.
   • Aneta to reach out to Jen Stickel for SAC
   • Miera to work on structure of sharepoint folders
   • Lisa to provide the following items to Governance Committee for inclusion in the Board Member Checklist: simplified Robert’s rules, notes from charter legal training AMS standards.
   • Lisa and Jonathan to discuss expectations and goals for Governance Committee.
   • Jonathan to draft guidelines for expectations and deliverables for committees.
   • All Board members: review and analyze strategic planning session notes; sent comments to Jonathan – by next Board meeting
   • All Board members: brainstorm other specific objectives for reinforcing community focus area
   • Kresta to talk to IL team for best way to communicate and get staff input on strategic plan
   • Lisa to determine Kresta’s availability for coffee with principal events to recruit future Board members
   • Alison – thank you notes for October (Fox Run volunteers, staff participating in Outdoor Lab run, Ms. Colleen for additional responsibilities during staff member’s maternity leave)


In accordance with the Colorado Open Meetings Law, also known as the Sunshine Law, the Board must give notice to the public anytime they schedule a meeting of more than three (3) board members to discuss business concerning the school. The Colorado Sunshine law does allow for the meetings, or portions of the meetings, to be held privately when the subject matter being discussed must remain confidential so long as no formal action is
taken during the private portion of the meeting, called the “executive session”. The Sunshine Law strictly defines eight (8) criteria under which a private executive session can be held, personnel discussion being one of them. The law also states the community must be informed of the meeting and the criteria under which an executive session must be called.

note by Clark Frye: 10102019 board meeting minutes were written by Aneta Rettig, but approved at the November meeting after Aneta resigned and Clark Frye was voted in as Secretary.